

2019

JACKSONVILLE STATE UNIVERSITY POLICE DEPARTMENT



ANNUAL CAMPUS SECURITY & FIRE REPORT



Jacksonville State University works to help you maintain your personal safety by providing law enforcement and security services through the Jacksonville State University Police Department. Utilizing the available resources of the University Police Department, we strive to educate our populace by sharing information to reduce the chances of becoming a victim of crime or suffering an injury. We believe that an informed community is a safer community. Each year, the Jacksonville State University Police Department (UPD), makes available the Annual Campus Security & Fire Report. The report includes crime statistics and outlines UPD's policies and procedures. Please take the time to familiarize yourself with this report so you can become an informed member of our community and contribute to the University's efforts to create and maintain a safe environment in which we all can live, study, work and play. Remember to always use good safety sense and do not hesitate to contact UPD whenever you need assistance or more information about the services we provide. You may request a printed copy of this report from the University Police by calling Mrs. Karen Bates at 256-782-5287 or email at kwbates@jsu.edu.

Sincerely,



Rob Schaffer
Director of Public Safety



2019 – ANNUAL CAMPUS SECURITY & FIRE REPORT

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GENERAL INFORMATION

In accordance with the federal regulations of the Campus Security Act, Jacksonville State University through the Jacksonville State University Police Department submits both crime statistics for the three most recent calendar years and UPD's related policies and procedures. For the purpose of this report, Jacksonville State University is defined as the main campus located in Jacksonville, AL; along with separate campus and non campus locations located at Gadsden State Community College in Gadsden, Alabama, McClellan in Anniston, Alabama, Mountain Resource Center in Heflin, Alabama, Brookstone Center in Jacksonville, Alabama, and Little River Canyon located in Fort Payne, Alabama. These locations directly support Jacksonville State University's educational purpose. This information is distributed each year to enrolled students and current employees. The report is also made available to prospective employees and students. The University Police Department's Annual Campus Safety & Fire Report informs prospective and current students, faculty, and staff to the general procedures for reporting crimes both on and off campus; it includes tips on preventing theft of property and crimes of violence, including physical and sexual assaults. In compliance with amendments to the Campus Security Act (now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act), and Department of Education regulations, the crime statistics published in this report illustrate:

1. The reporting of crime categories as specified below
2. The reporting of specified hate crimes by category of prejudice against the victim
(*Race, Gender, Religion, Sexual Orientation, Ethnicity, Disability, Gender Identity, National Origin*)
3. The reporting of violations, arrests and referrals for campus disciplinary action as specified below.

Each of these statistical categories is further broken down by geographic area: On-Campus (includes On-Campus Housing facilities), Non-Campus property (includes off campus property); and Public Property (includes property within campus or immediately adjacent to it). See Crime Statistics for more information.

The University Police Department conducts annual requests to the Jacksonville Police Department, the Anniston Police Department, the Calhoun County Sheriff's Office, the Department of Public Safety, the Gadsden Police Department, the Cleburne County Sheriff's Office, and the Dekalb County Sheriff's Office, for crime statistics taken from the public areas within campus or immediately adjacent to main campus, and off campus University owned property to be included in the Annual Campus Security & Fire Report.

The Annual Campus Security & Fire Report includes crime statistics for the following categories of crimes, as reported to UPD and other campus authorities as well as local law enforcement: homicide (*murder, non-negligent and negligent manslaughter*); sex offenses (*forcible, non-forcible*); robbery; aggravated assault; burglary; motor vehicle theft, arson, and hate crimes. Also included are statistics for the following categories of violation arrests and referrals to the Director of the Office of Community Standards and Student Ethics for disciplinary action: liquor law violations, drug law violations, and illegal weapons possession violations.

MISSION STATEMENT

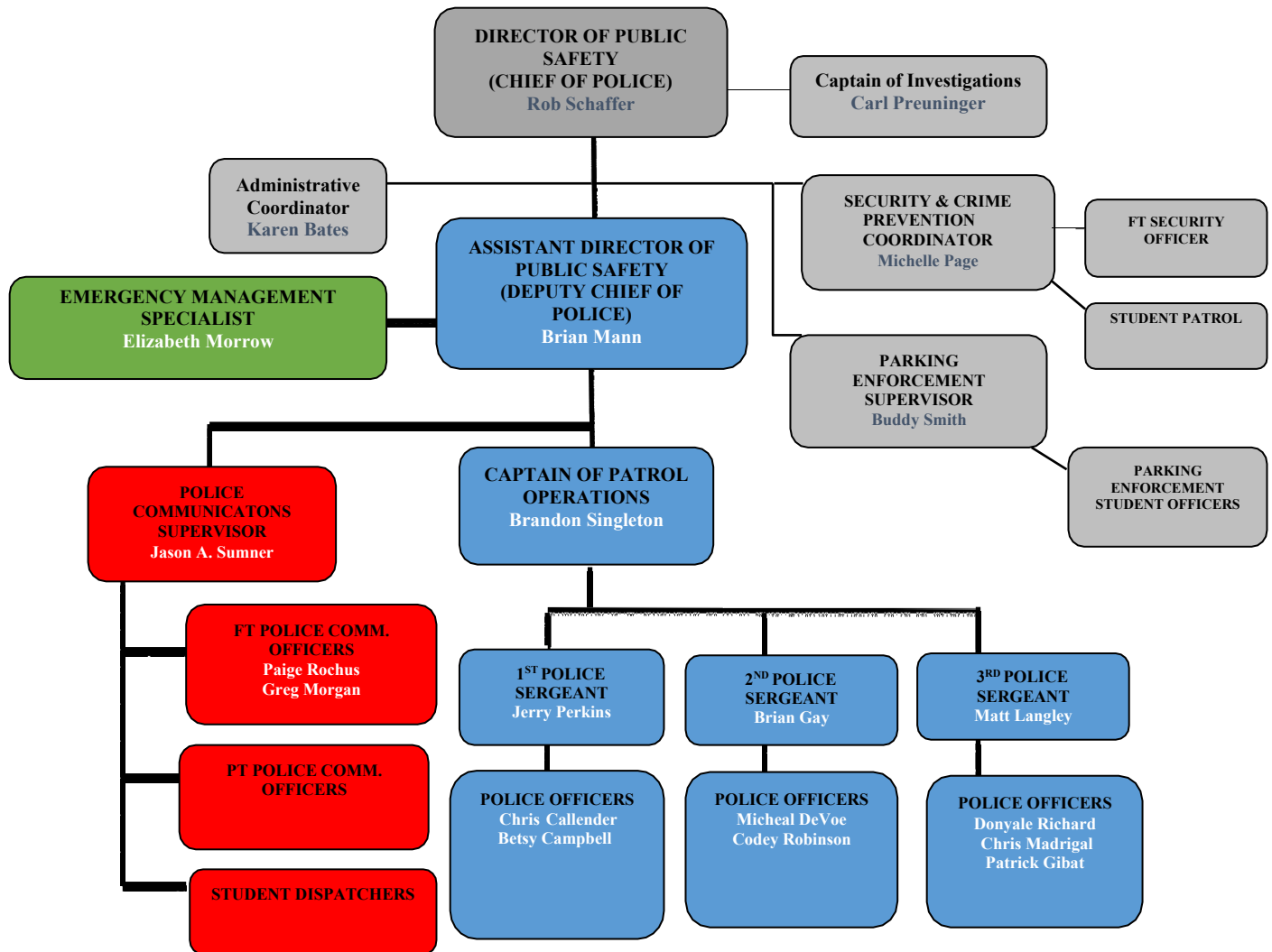
The Jacksonville State University Police Department strives for its members to be honest, ethical, and professional. The department seeks to safeguard individual rights, and to treat all with respect and courtesy. We want to be responsive to the changing needs of our customers. The mission is to provide service and protection for the JSU community, prevent crime, enforce the law, and safeguard the constitutional guarantees of all.

UPD provides support and services for academic, administrative, faculty, staff, students, guests, and visitors on JSU property and facilities. The department ensures that all faculty, staff, patients, students, and guests are free from criminal, potentially criminal, disturbing, or threatening behavior, which would prevent or discourage a safe and efficient work and study environment. The department is dedicated to ensuring that any police service required for faculty, staff, patients, students, and visitors is provided as expediently and professionally as possible. All sworn members adhere and subscribe to the values written in the Law Enforcement Code of Ethics found at <http://www.jsu.edu/police/aboutus/codeofethics.html>. These values are qualities of worth. They are non-negotiable and they will never be compromised by UPD personnel for the sake of expediency or personal preferences.

VISION

Our vision is "to continue to meet the changing needs of our community" by serving as a world class model of a professional campus law enforcement agency in a diversified student environment; staying competitive in order to retain and attract motivated and career oriented professional personnel. Maintaining the technological edge for state of the art capabilities in administrative and operational capacities; by shifting or changing operating techniques and current paradigms to remain more effective and efficient in accomplishing our mission in meeting the best interests of the JSU community; and by endorsing and supporting higher education efforts and further enhancing in-service training resources to provide the leading edge in services provided by our personnel.

ORGANIZATIONAL CHART



The highest ranking on-duty sworn employee has command in the absence of the Director and Assistant Director of Public Safety.

Those identified with the color grey, report to the Director of Public Safety; however, they fall under the Assistant Director of Public Safety within the chain of command.

Those identified with the colors blue, green, and red, report to the Assistant Director of Public Safety.

The JSU Police Department reports to Mr. Jim Brigham, Vice President of Finance and Administration

REPORTING ON-CAMPUS CRIMES & OTHER EMERGENCIES

To maximize safety on campus, the University Police Department strongly encourages anyone with knowledge about any crime, suspicious activity, or unsafe conditions on campus to make an immediate report to the University Police in person or by telephone, especially if victims of crime are unable to report. Reporting does not mean you must take legal action, it may however, help police officers stop further incidents as well as help them keep the community informed about criminal activity. To make a report in person, go to the University Police Department, which is located at Salls Hall on the corner of Cole Drive and Forney Avenue. To make a report by phone, call UPD at (256) 782-5050 for emergencies or 256-782-8888 for non-emergencies. 911 calls are answered by the Calhoun 911 Office and redirected back to UPD or to the City of Jacksonville Fire/EMS. Please be prepared to provide information describing the situation to police communications. In emergency situations, including fires and medical emergencies, you may call 256-782-5050 or 911. Faculty, staff, and students requiring non-emergency medical care may contact the RMC University Health Center at (256) 782-5310 during business hours. The JSU Department of Counseling Services is available during business hours for those in need of counseling and advocacy at (256) 782-5475. After hours, you may call the University Police Department for assistance.

For other JSU locations owned, controlled, or used in direct support for educational purposes, UPD may refer reporting parties to the local law enforcement agency having police jurisdiction. UPD will assist in providing law enforcement and administrative assistance as needed. Crimes reported by these locations will be included in the annual Clery report and the daily crime log. Personnel should report crimes as governed under JSU Policy IV:02:06

UPD RESPONSE TO A CRIME REPORT

When you report a crime to the JSU Police Department, a university police officer will meet with you to discuss the situation. A written incident/offense may be filed. The incident will then be reviewed to determine proper follow up investigation by the initial reporting officer or by the Captain of Investigations. If a suspect is found, the victim may be escorted to the magistrate of the City of Jacksonville or the District Court of Calhoun County to pursue criminal prosecution. A warrant will be issued if there is probable cause to arrest the suspect. UPD police officers will serve the warrant, arresting the defendant. A court date will be set and you may be required to appear in court to provide testimony.

RELUCTANT TO FILE AN OFFICIAL REPORT

The Jacksonville State University Police Department encourages you to report all criminal activity even if you don't want to take legal action. A report is needed to help us maintain accurate records and to assist us in providing a safe environment for everyone on campus. UPD is responsible for preparing the University's Annual Campus Security & Fire Report and for compiling the crime statistics included in the report. We would like to keep the community as informed as possible. The information you report may assist UPD in providing police response to an emergency situation. UPD provides a web link so that confidential reporting may be made at <http://www.jsu.edu/police/submit-tip.html>. The Calhoun County Sheriff's Crime Stopper hotline may be reached at (256) 238-1414.

REPORTING OFF-CAMPUS CRIMES & OTHER EMERGENCIES

Victims or witnesses to criminal activity occurring off campus or on property owned by Jacksonville State University in other locations should contact the agency that has jurisdiction:

Jacksonville Police Department at (256) 435-6448
Anniston Police Department at (256) 238-1800
Oxford Police Department at (256) 835-6108
Calhoun County Sheriff's Office at (256) 236-6600
Alabama Department of Public Safety at (256) 435-3521
Gadsden Police Department at (256) 549-4609
Etowah County Sheriff's Office at (256) 546-2825
DeKalb County Sheriff's Office at (256) 846-8565
Fort Payne Police Department at (256) 845-1414
Cleburne County Sheriff's Office (256) 463-2277

The University Police Department can assist in notifying other law enforcement agencies in other locations as needed. UPD will also work with local campus agencies in crimes committed by students at non-campus locations of student organizations.

STUDENT ORGANIZATION FACILITIES

Jacksonville State University operates no off-campus student organization facilities. All student organizations recognized by Jacksonville State University are located on the main campus and are within the police jurisdiction of the University Police Department. If you believe a crime has been committed within an on-campus student organization building, report the incident to the UPD at (256) 782-5050 for emergencies and (256) 782-8888 for non-emergencies.

OFF CAMPUS HOUSING

UPD routinely patrols nearby off-campus apartments and housing to assist the Jacksonville Police Department in crime prevention efforts. If you believe a crime has occurred at an off-campus residence, or if you are unsure of the police jurisdiction, contact UPD and we will direct the call to the proper authorities.

UNIVERSITY POLICE DEPARTMENT AUTHORITY & JURISDICTION

The primary jurisdiction of the UPD is the Jacksonville State University Campus and University owned property. Enforcement jurisdiction includes the police jurisdiction of the City of Jacksonville. The University Police Department will enforce the Ordinances of the City of Jacksonville and the laws of the State of Alabama and carry out all duties and responsibilities attributed to the police department by the Chief of Police. Officers are authorized to assist law enforcement agencies outside the jurisdiction in mutual aid situations, or to protect lives and property connected to JSU. Officers have been granted statewide authority and may take enforcement action for crimes committed within their presence or for which there is probable cause to believe a felony has been committed. Officers who are off duty and beyond the boundaries of Calhoun County should only take

enforcement actions to prevent harm or injuries to self or others. On duty officers may take reasonable enforcement action beyond the boundaries of Calhoun County while acting in an official capacity. Minor offenses should be reported and handled by local jurisdictions.

The University Police will enforce parking rules and regulations of Jacksonville State University, and the traffic ordinances of the City of Jacksonville and the traffic laws of the State of Alabama, on all streets, and state highways, within Jacksonville State University property and the jurisdiction of the City of Jacksonville.

The University Police Department has written mutual aid sponsored by the Calhoun County EMA with local government entities. We work closely with all local, state, and federal agencies. Although University officers may assist other law enforcement agencies, the primary jurisdiction for students and student organizations that are off campus in Jacksonville belongs to the Jacksonville Police Department. Although the Jacksonville Police Department has primary jurisdiction, University officers may respond to student related incidents near campus. University Police have direct radio communications with the Jacksonville Police, Fire, and Emergency Medical Service. University police officers may assist in rapid response to any emergency situation.

ACCREDITATION

The Jacksonville State University Police Department is nationally accredited under the guidelines of the Commission on Accreditation for Law Enforcement Agencies, Inc.(CALEA). The Accreditation Commission was formed for two reasons; to develop a set of law enforcement standards, and to establish and administer an accreditation process through which law enforcement agencies could demonstrate voluntarily meet professionally recognized criteria for excellence in management and service delivery.

The Jacksonville State University Police Department is one of the smallest full service law enforcement agencies to be accredited by CALEA. We were awarded our initial accreditation in November 1997. UPD received its most recent re-accreditation at the CALEA conference in November 2015, in Miami, Florida. UPD is comprised of fourteen sworn officers who are trained and certified with the Alabama Peace Officers Standards and Training Commission.

DAILY CRIME LOGS

UPD compiles statistical information from reports filed with our agency and surrounding agencies. A brief summary of these reports are posted on the UPD Crime Log at <http://www.jsu.edu/police/crime.html> on a daily basis. Crime log summaries include each incident's location, type, date, time, and disposition. UPD crime logs are available for public viewing, 24 hours a day. UPD also posts crime alert on their website at http://www.jsu.edu/police/crime_alert.html.

EMERGENCY RESPONSE, NOTIFICATIONS, TIMELY WARNINGS & CRIME ALERTS

In the event a situation arises on and/or concerning the campus of Jacksonville State University, the Director of Public Safety or designee will analyze information and issue emergency messages or timely warnings. After confirmation of an emergency event or for serious and continuing threats to persons or property concerning the campus community, warnings will likely be issued by the University's emergency alert notification system (JSU Alert) by personnel from the University Police Department. The content of messages will include information to promote safety and crime prevention, without compromising law enforcement efforts. This method offers

emergency communications to all faculty, staff, and students registered into the system by phone calls, emails and text messages for emergency notifications and timely warnings. Since all faculty, staff, and students have a JSU email account, all persons should regularly check their email and MYJSU accounts for messages sent by UPD. UPD strongly encourages all persons in the campus community to register their cell phone numbers into their 'MyJSU' account, as it is the preferred method of notification. Instructions for registering can be found at this link, <http://www.jsu.edu/police/emergencymgt/alertsystem.html>. In addition to the emergency alert notification system, the Director of Public Safety may issue warnings on UPD's website under the crime alert link at http://www.jsu.edu/police/crime_alert.html. The Director of Public Safety may also coordinate warnings with the JSU Office of Media Relations by utilizing JSU electronic billboards, the JSU Newswire, JSU social media (Facebook/Twitter/Instagram), the JSU Banner system, public address system in UPD patrol cars, alarm systems, and any other method deemed appropriate. During a confirmed emergency or dangerous situation, the only reason that JSU would not immediately issue a notification would be if doing so would compromise efforts to assist a victim; contain the emergency; respond to the emergency; or otherwise mitigate the emergency. Timely warnings would be issued for crimes that are reported to the police department and considered by JSU to represent a serious or continuing threat to students and employees.

Anyone with information warranting a warning that may prevent crimes, should immediately contact the JSU Police Department at 256- 782-5050, or in person at Salls Hall. The University Police Department's cooperative working relationship with local and state law enforcement agencies facilitates communication about crime reported to outside law enforcement agencies that may warrant appropriate alerts.

JSU conducts numerous emergency response exercises each year, such as tabletop exercises, field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

Tests of this system will be completed periodically to ensure the effectiveness of the system. A campus wide test of the alert system was conducted on October 18, 2018, as well as, a campus wide emergency exercise involving emergency response and incident command system. The annual emergency response exercise and evacuation exercises were conducted on October 16, 2018 at 9:00 and November 13, 2018 at 1:00 and were announced to the JSU community. Members of the campus community participated in a simulated active threat scenario that involved the concept of "run, hide, or fight" and the safe evacuation from campus. The exercise allowed participants to demonstrate their response to a potential emergency. The University Police Department also conducted an additional tabletop exercise on June 13, 2018. Further emergency response and evacuation procedures can be found at <http://www.jsu.edu/police/emergencymgt/index.html>.

In the event of an accident, widespread illness, or act of violence resulting in serious injury or unexpected death of a member of the campus community, the designated University administration, once contacted, will determine campus status (remain open or close) and begin the notification process. UPD may recommend closing campus if a dangerous situation exists. A hazardous materials incident procedure is to evacuate, then call JSU Maintenance/UPD/Jacksonville City Fire Rescue and follow their directions. Examples of other events that may require evacuation may include, but not limited to, an actual fire or fire alarm, a bomb threat, a power failure, police emergency or other situations where it would be prudent for occupants to evacuate. A shelter-in-place order may be issued for the following: severe weather, hazardous materials, or any situation where it is best for you to stay where you are to avoid an outside threat. In the event that a shelter-in-place is advised, all building occupants will be notified to proceed to their shelter area and the building doors will be locked. Once occupants are alerted to initiate a lockdown at their building, they will lock all doors and windows not allowing entry or exit to anyone until the "ALL CLEAR" signal has been received via the Emergency Notification System. The types of events that could require lockdown include situations such as the following: active threat/mass

shooting, hostage situation, riot/large uprising, and other emergency situations where evacuation may pose greater risk than sheltering in place.

JSU's Office of Public Relations is the official liaison between the university and the media. All university-related correspondence with the media and community should be routed through their office. This gives their office the opportunity to provide internal communicators the best resources available and promotes consistency and accuracy in reporting externally about JSU. The Office of Public Relations has established relationships with the media and have access to a large database of contacts and publications. They also use a variety of social media networks that allow real-time updates. The procedures for disseminating emergency information to the community, will differ depending on the type of emergency.

ADDITIONAL SOURCES OF STATISTICAL INFORMATION VOLUNTARY & CONFIDENTIAL REPORTING

Consistent with the Department of Education regulations, the UPD has developed and periodically reviews policies to be included in campus crime statistics. As governed under JSU Policy IV:02:06, JSU administrators, deans, and directors are responsible for reporting crimes which are reported to them or their subordinates, but not reported to the University Police, to the Director of Community Standards and Student Ethics. JSU's Campus Security Authorities include: the Vice President of Student Affairs, Vice President of Enrollment Management, Director of Community Standards and Student Ethics, Title IX Coordinator, Athletics Director (including team coaches), Director of Human Resources, and the Office of Residential Life (including residence life coordinators and assistants). Reports to the Director of Community Standards and Student Ethics shall be transmitted in writing within twenty-four hours of receiving the report. As an official for the University, the Director of Community Standards and Student Ethics shall maintain records of unreported crimes, and prepare annual summary reports for inclusion for Clery statistics.

You may reach the Director of Community Standards and Student Ethics located at 301 Theron Montgomery Building or at 256-782-8080.

CONFIDENTIAL REPORTING TO PASTORAL AND/OR PROFESSIONAL COUNSELORS

Under the law, campus pastoral and professional counselors, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion in the annual disclosure of campus crime statistics. As a matter of policy, however, the Jacksonville State University Police Department encourages all parties to inform potential victims, when appropriate, of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. All verified and unverified confidential reports made of sexual offenses that meet the reporting criteria are included in UPD's campus crime statistics.

SUBMISSION OF JSU CRIME STATISTICS TO FEDERAL AGENCIES

The Jacksonville State University Police submit crime statistics online to the Department of Education. Monthly we contribute crime statistics to the Uniform Crime Report by submitting data to the Alabama Criminal Justice Information Center.

OBTAINING INFORMATION ABOUT REGISTERED SEX OFFENDERS

Adult criminal sex offenders who must register with law enforcement officials must notify those officials of their enrollment or employment at institutions of higher education within the state. That information should then be forwarded to campus police of the school or institution of higher education where the adult criminal sex offender is employed, has a vocation, or is a student. In accordance with the Campus Sex Crimes Act of 2002, the University must notify the community of where this information can be obtained. To request information regarding registered sex offenders, including those employed, carrying on a vocation or enrolled at Jacksonville State University, email Mrs. Karen Bates at kwbates@jsu.edu or call (256) 782-5287. Additional information regarding the location of sex offenders in your area may be accessed at the following links:

Alabama Bureau of Investigation at <http://dps.alabama.gov/Home/>.

Calhoun County Sheriff's Office at http://www.calcoso.org/sex_offenders.cfm.

SAFETY & ACCESS TO CAMPUS FACILITIES

The JSU campus is made up of a variety of facilities, student residences and academic/administrative buildings. Residence halls are staffed by a Resident Life Coordinator and Resident Assistants. Residence halls have the exterior doors secured by a card access locking system, and have interior and exterior camera systems installed.

During normal business hours, the public has open access to academic and administrative buildings, with the exception of locked areas. Students and staff who have access to administrative/academic buildings for after-hours work, must secure the exterior doors behind them after they enter. They are encouraged to follow all personal safety precautions. If you have to study or work alone at night in a campus building, be sure a friend knows where you are and when you will return home. You may utilize UPD's Security Escort Service. Under this program, a security or police officer will escort you from one campus location to another campus location.

SECURITY CONSIDERATIONS IN THE MAINTENANCE OF CAMPUS FACILITIES

1. Electronic Alarm Systems: A computer-based electronic monitoring system is located at UPD to monitor security and fire alarm activations.
2. Camera systems are installed throughout Jacksonville State University and continue to be evaluated.
3. The Director of Public Safety provides input into the design of new and renovated campus facilities as it relates to physical and electronic security systems.
4. UPD personnel routinely conduct surveys and reviews of perimeter security to University owned buildings. Anyone who needs to report a security lighting issue may contact UPD at (256)782-8888 or submit information on line at <http://www.jsu.edu/police/lighting.html>.

UPD'S WORKING RELATIONSHIPS WITH STATE & LOCAL LAW ENFORCEMENT AGENCIES

The Jacksonville State University Police Department cooperates fully with local, state, and federal law

enforcement agencies in cases that involve both on and off campus jurisdictions or UPD can provide assistance in an investigation. Local police agencies and University Police exchange information on a regular basis, and work together during sporting and other community events. These cooperative efforts enable the University Police to work with and for JSU students and employees on and off campus.

PROMPT AND ACCURATE REPORTING OF CRIMES

As noted in other sections, UPD encourages anyone with knowledge of a crime on or off campus to report it. In order to maximize safety on campus and aid in prompt investigations, we ask that you report to the UPD any incident that may qualify as homicide (murder, non-negligent and negligent manslaughter); sex offenses (forcible, non-forcible); robbery; aggravated assault; burglary; motor vehicle theft; arson; and any hate crime for inclusion in the Annual Campus Security Report.

TYPES, FREQUENCY, AND DESCRIPTIONS OF CRIME PREVENTION PROGRAMS

The Jacksonville State University Police Department utilizes various methods to inform students and employees about the prevention of crime. UPD makes available crime statistics, crime log, and the annual Campus Safety & Fire Report, which provide information on criminal activity.

UPD offers other programs designed to prevent property crimes and crimes of violence. Jacksonville State University's crime prevention program stresses community awareness and interaction through the dissemination of material and presentations geared towards familiarizing students, faculty and staff with their responsibility in reducing criminal opportunities. Such programs range from crime prevention presentations to on-sight inspections. Our officers are involved in numerous presentations in the Adopt-A-Cop program throughout the university community ranging from talks within residence halls, to specially targeted programs for local schools. Safety programs are made available to parents of new students, new student orientations, on campus residence, and other campus groups or organizations.

We were actively involved in a variety of awareness and prevention programs this year such as bicycle safety. Crime prevention brochures, posters, and handouts were utilized in an effort to make all members of the campus community aware of the potential for crime.

Our Emergency Management Coordinator provides year round training for emergency operations and publishes the Emergency Operation Plan at <http://www.jsu.edu/police/emergencymgt/planning.html>. Timely warnings of potential dangers and public service announcements can be sent to members of the campus community by the emergency notification system, e-mail, the JSU news wire, public address system, and on community news bulletin boards around campus.

Jacksonville State University has provided five outside emergency phones (blue light) in the event you need assistance. These phones are connected directly to the University Police Department. Should you activate one of the emergency phones you will be in direct contact with the police dispatcher who will inquire about the nature of the emergency. Police will be dispatched to your location regardless of the nature of the call. Emergency phones are located throughout campus and are housed in red frames with flashing blue lights. Location of emergency phones can be found at <http://www.jsu.edu/police/services/emergencyphones.html>.

JSU Housing publishes a Guide to Residence Living & the Resident Safety Guide at <http://www.jsu.edu/housing/guide.html>.

SEXUAL AND DOMESTIC VIOLENCE AWARENESS & EDUCATION

Jacksonville State University through Counseling Services, in cooperation with UPD and the Student Affairs division, provides rape, domestic violence, dating violence, and stalking awareness and education to the University community throughout the year and as requested. For details, please visit the following links, <http://www.jsu.edu/police/prevention/index.html>, <http://www.jsu.edu/ccservices/index.html>, and <http://www.jsu.edu/studentaffairs/index.html>.

MISSING PERSONS

The "Suzanne's Law" requires police to notify the National Crime Information Center when someone between 18 and 21 is reported missing which was signed into law by President Bush as part of the national, "Amber Alert" bill on April 30, 2003. The federal law is named after Suzanne Lyall, a University of New York at Albany student who has been missing since 1998. Previously police were only required to report missing persons under the age of 18. This new law is intended to initiate prompt investigations when students are reported missing. Officers must ensure compliance with this requirement.

It is the policy of the University Police Department to take prompt action upon receipt of information pertaining to a missing person. Officers investigating reports of missing persons must keep in mind the incident being reported as it may be the result of criminal action, voluntary action, or the result of physical or mental disability. During all phases of the investigative efforts, officers shall pay particular attention to follow-up leads and the collection of evidence.

Faculty, staff, students, family members, or other individuals believing that an individual is missing (from Campus, residential housing, or off Campus) should immediately report the missing person to UPD at (256) 782-5050 or to the local law enforcement agency that has jurisdiction. Although many law enforcement agencies may have a 24 hour missing person policy, you may contact UPD immediately if you believe a person is missing. If a person affiliated with JSU is missing off campus, UPD will provide assistance in notifying the appropriate law enforcement agency having jurisdiction.

Jacksonville State University utilizes the Banner administrative software. All faculty, staff, and students assigned a Banner account are able to list a confidential emergency and missing person contact. Information can only be accessed by authorized officials and will only be disclosed to law enforcement personnel during the course of an investigation. University Housing requires all tenants to list an emergency contact and a missing person contact in their file when residing in campus housing. Housing personnel are required to contact UPD immediately after believing a person is missing. After advising the Director of Public Safety of a missing person, UPD will contact the missing person contact within 24 hours of determining a person is missing. If persons are under the age of 18, UPD will notify a parent or guardian within 24 hours by accessing Banner or University Housing records.

Other Procedures:

1. UPD will disseminate all available information to on duty personnel and to other police agencies. Investigation of any missing person will begin immediately upon the initial report. Information will be provided to adjacent jurisdictions and other persons that may assist in finding a missing person.
2. When applicable, the information shall be entered into NCIC.

3. Continuous follow-ups will be made with the reporting party and missing person contacts until the missing person is located. The local law enforcement agency with jurisdiction, will also be contacted within 24 hours.

COMMUNITY ORIENTED POLICING PROGRAM

Upon request by University departments and other organizations, University Police officers attend meetings to provide up-to-date crime prevention information, and to hear the concerns of University community members about crime and safety issues. Officers also offer safety programs to their respective campus communities.

UNIVERSITY POLICE DEPARTMENT WEB SITE

The UPD maintains a web site at <http://www.jsu.edu/police/> for quick and current information on police, fire safety, and emergency procedures. State and local laws are also available. The university community is encouraged to take a few minutes to browse this site. If you have any questions, call the University Police Department at (256) 782-8888.

SUMMARY OF DRUG AND ALCOHOL USE & ABUSE

Jacksonville State University hereby affirms its policy of providing a drug-free workplace for its employees. In furtherance of this policy, the following guidelines and sanctions have been adopted.

1. Drug Use Policy - Federal law prohibits the illegal manufacture, distribution, dispensing, possession, or use of a controlled substance in the workplace. (The "workplace" is defined as Jacksonville State University property, vehicles, or participation in a JSU sponsored activity away from campus.) It is the policy of JSU to comply totally with this law and comply by:

(a) Providing each student and employee a copy of this policy.

(b) Requiring any student convicted of any criminal drug statute violation which has occurred in the workplace to notify the Director of the Office of Community Standards and Student Ethics within five (5) days of the conviction.

(c) Requiring any faculty or staff member convicted of any criminal drug statute violation which has occurred in the workplace to notify the Director of Human Resources within five (5) days of the conviction;

2. Legal Sanctions - Legal sanctions under Federal and State law for possession, sale, use or distribution of illicit drugs and alcohol may include imprisonment for periods ranging from less than one year (for first offense) up to life imprisonment without parole (for multiple convictions) and significant monetary fines.

3. Health Risks -

a. Marijuana -

(1) Use of marijuana reduces short-term memory, motivation, concentration and attention span;

(2) Infertility may be caused by the use of marijuana in both males and females;

(3) Lung damage may result from use of marijuana;

b. Cocaine -

(1) Use of cocaine may lead to addiction;

(2) Use of cocaine may cause permanent damage to the lungs, liver, and nose;

- (3) Chest pain, heart attack, heart failure, stroke and seizures may result from the use of cocaine;
- c. Alcohol -
 - (1) Use of alcohol may lead to addiction;
 - (2) Damage to the liver, brain, heart and other organs may result from long-term drinking;
 - (3) Harm may occur to babies whose mothers use/abuse alcohol during pregnancy (Fetal Alcohol Syndrome);
 - (4) Abuse of alcohol can lead to overdose and death;
 - (5) Mixing alcohol with other drugs (legal and illicit) may intensify the effects of either, making overdose more likely; use of drugs and/or alcohol causes impairment of judgment and motor skills, which greatly increases the risks of injury or death due to accidents.

4. Drug/Alcohol Awareness, Counseling, and Treatment – JSU’s Counseling Services offers limited counseling and therapy to all students, faculty, and staff at Jacksonville State University. These services are without charge. These services include intervention, short-term and long-term supportive therapies. Referrals may also be made to the Calhoun-Cleburne Mental Health Center or to a facility approved under JSU’s health insurance plan. Faculty and staff members may contact the Human Resources Office to obtain additional information concerning counseling and treatment available through JSU’s health insurance plan and Employee Assistance Program.

The UPD believes that a person has a right to pursue their individual and collective goals in a healthy educational environment, one that is free of the effects of alcohol and drug abuse. To help maintain such an environment, UPD abides by all laws governing alcohol and other controlled substances.

DESCRIPTIONS OF DRUG-ABUSE AND SUBSTANCE EDUCATION PROGRAMS

As part of UPD’s Crime Prevention programs, UPD personnel address issues of personal safety, including but not limited to:

1. Alcohol Awareness - information on the physical/mental effects of alcohol; driving under the influence (DUI) and its possible consequences; binge drinking and its possible consequences.
2. Date Rape Drugs - drug names and effects; informing victims on the ways drugs can be administered without the victim's knowledge.
3. Dangers of Parties - addresses safety issues related to parties. To assist the campus community in understanding the laws regarding alcohol and drug offenses, the Annual Campus Security & Fire Report and UPD’s website at <http://www.jsu.edu/police/policies.html> educates students and employees about the penalties and risks associated with:
 - (a) driving under the influence of drugs or alcohol;
 - (b) public intoxication;
 - (c) violation of the city’s open beverage container ordinance;
 - (d) violation of the laws prohibiting a minor from being in possession of alcohol and prohibiting the sale of alcohol to a minor; legal age to consume, sell, or possess alcohol in the State of Alabama is 21 years of age.
 - (e) violation of the law prohibiting adults to allow minors to consume possess alcohol at an open house party. possess alcohol at an open house party.

Counseling Services provides the New Pathways Program for students who have violated the JSU Student Code of Conduct by committing a drug or alcohol offense. The program is psycho-educational and involves individualized assessment and group participation. Referrals are accepted from the JSU Director of the Office of Community Standards and student Ethics, JSU and community law enforcement, probation/court referral

officers, various JSU departments and self-referrals.

Counseling Services offers space to the Stepping Up Group of Narcotics Anonymous. The group is an open group meeting.

Survivors Overcoming Abusive Relationships (SOAR) is a support group for individuals affected by intimate partner violence and those who support them. Members of this organization work to raise awareness about dating violence, domestic violence, sexual assault, and stalking by sharing the personal stories of survivors. The group also seeks other methods to increase awareness about intimate partner violence through campus campaigns and through social media and other methods. SOAR is open to all current JSU students and community members with an interest in education, awareness, and advocacy pertaining to intimate partner violence.

In addition, JSU's policies for Student Code of Conduct, University Policies, and the University Disciplinary System can be found at <http://www.jsu.edu/studentaffairs/handbook.html>. UPD will strictly enforce Federal and State drug and alcohol laws through the criminal justice and university disciplinary systems.

TITLE IX, THE CAMPUS SEXUAL VIOLENCE ELIMINATION ACT, & CAMPUS SECURITY AUTHORITIES

A. Introduction

Members of the Jacksonville State University (JSU) community, guests and visitors have the right to be free from sexual violence. All members of the university community are expected to conduct themselves in a manner that does not infringe upon the rights of others. JSU believes in a zero tolerance policy for sexual and gender-based misconduct. Gender-based misconduct is defined as misconduct of a male against a female, a female against a male, a male against a male, a female against a female, and more than one person against another individual in any of the above-mentioned definitions. When an allegation of misconduct is brought to an appropriate administrator's attention, and a respondent is found to have violated this policy, serious sanctions will be used to reasonably ensure that such actions are never repeated. This policy has been developed to reaffirm these principles and to provide recourse for those individuals whose rights have been violated. This policy is intended to define university expectations and to establish a mechanism for determining when those expectations have been violated. Further information can be found at <http://www.jsu.edu/titleix/>.

B. Prevention

The JSU Police Department routinely conducts various educational programs to make both students and employees aware of and to attempt to prevent rape, acquaintance rape, and forcible and non-forcible sex offenses. The following are some of the programs conducted by or offered by the department: safety and security programs during freshman orientation, sexual assault programs throughout the year, self defense and avoidance courses, alcohol and drug awareness programs, and generalized safety and security programs for students in the residence halls, fraternities, sororities, and other personal protection programs designed for traveling faculty and staff can be found at <http://www.jsu.edu/police/>.

This information is provided in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998.

C. Definitions Sexual Assault

For purposes of this policy, is any form of attempted or actual non-consensual sexual contact by a member of

the community, whether such person is known or unknown to the victim, against another member of the community. A person shall be deemed not to have knowingly and/or voluntarily consented within the meaning of this policy if, at the time of the attempt or of the sexual assault, the person is incapable of giving consent because of mental incapacitation, physical impairment, alcohol or drug consumption, under the age of consent, or loss of consciousness. For the purposes of this policy, sexual contact shall mean any touching of the sexual or other intimate parts of a person, done for the purpose of gratifying the sexual desire of either party.

Stalking

The Code of Alabama defines stalking as a person who intentionally and repeatedly follows or harasses another person and who makes a threat, either expressed or implied, with the intent to place that person in reasonable fear of death or serious bodily harm is guilty of the crime of stalking in the first degree.

Domestic & Dating Violence

The Code of Alabama defines Domestic Violence as when a person commits the crime of assault in the third degree pursuant to Section 13A-6-22; the crime of menacing pursuant to Section 13A-6-23; the crime of reckless endangerment pursuant to Section 13A-6-24; the crime of criminal coercion pursuant to Section 13A-6-25; the crime of harassment pursuant to subsection (a) of Section 13A-11-8; the crime of criminal surveillance pursuant to Section 13A-11-32; the crime of harassing communications pursuant to subsection (b) of Section 13A-11-8; the crime of criminal trespass in the third degree pursuant to Section 13A-7-4; the crime of criminal mischief in the second or third degree pursuant to Sections 13A-7-22 and 13A-7-23; or the crime of arson in the third degree pursuant to Section 13A-7-43; and the victim is a current or former spouse, parent, child, any person with whom the defendant has a child in common, a present or former household member, or a person who has or had a dating or engagement relationship with the defendant.

D. Reporting Procedures

You are encouraged to speak to officials of the institution specifically identified as Campus Security Authorities (i.e., President, Vice Presidents, Associate Vice Presidents, Deans, Director of the Office of Community Standards and Student Ethics, Title IX Coordinator, University Police, Athletic Director and Human Resources) to make formal reports of incidents. The university considers these people to be responsible employees. Notice to them is official notice to the institution. You have the right and can expect to have incidents of sexual misconduct taken seriously by the institution when formally reported, and to have those incidents investigated and properly resolved through administrative procedures. Formal reporting means that only people with a need to know will be told, and information will be shared only as necessary with investigators, witnesses, and the accused individual. All employees are governed by University policy IV:02:06 for crime reporting to the Director of the Office of Community Standards and Student Ethics and the University Police Department.

The Title IX Coordinator for JSU is Mrs. Jennifer Argo whose office is located at 102 Bibb Graves Hall. Her contact phone number is 256-782-5769 and e-mail is jlargo@jsu.edu. While notice of a formal statement of grievance can be made in person to an appropriate official, students are strongly encouraged to submit grievances in writing or by email to the Title IX Coordinator.

UPD strongly encourages individuals to report all crimes including domestic violence, dating violence, stalking and sexual assaults to the appropriate law enforcement agencies. Reporting is the only effective way that action can be taken against the alleged attacker and knowing your rights as a victim of a crime. Victims are encouraged to use the following procedures:

Report to the Police: Individuals are strongly urged to first contact the University Police (if assaulted on

campus) or local police authorities (if assaulted off campus). All agencies may be reached by calling 911. UPD officers can assist in notifying local police authorities.

Report to Other University Officials: In the event a victim does not report to UPD, we encourage you to report to another official such as:

- (1) The Student Health Center at (256) 782-5310.
- (2) The JSU Department of Counseling Services at (256) 782-5475.
- (3) The Vice President of Student Affairs at (256) 782-5020.
- (4) Director of the Office of Community Standards and Student Ethics at (256) 782-8080.
- (5) The Title IX Coordinator at 256-782-5769.

UPD encourage that you contact somebody you can talk to if you are the victim of a crime and report it to UPD or your local authorities immediately. University officials can assist victims in notifying law enforcement if the victim wishes to have them notified. UPD will enforce all aspects of law concerning Domestic Violence under Alabama state law. JSU does not issue orders of protection for victims, but would honor legal orders of protection, "no contact" orders, restraining orders, or similar lawful orders issued by a criminal or civil court.

VOLUNTARY, CONFIDENTIAL REPORTING OF SEXUAL OFFENSES

1. Although victims of sexual offenses are not required to report offenses to the police, reporting is strongly encouraged. If an individual is entirely certain that they will not take legal action, they are encouraged to contact someone such as the Student Health Center and JSU Counseling Services.

What about confidentiality?

Counseling services is confidential for all persons. No information regarding your visit(s) will be divulged to any person(s) or agencies, parent, faculty, prospective employers without written permission specifying what may be disclosed; nor will any record of your visit(s) exist within your official academic transcripts or medical records. All of this being said, there are some exceptions when:

- (a) A client threatens to harm him/herself or harm others
- (b) There is reasonable suspicion of abuse of a child or elderly person
- (c) When ordered to release records to a court of law having proper jurisdiction.

2. Local news media may receive notice of sexual assaults reported to the University Police Department so that others are alerted; names of victims are not released; privacy is protected at all times. No pressure is placed on a sexual assault victim to report the attack if they choose not to report; victim's parents will not be notified without the victim's consent.

3. Medical and Counseling Support Services- It is very important for victims of sexual assault to obtain immediate medical care following a sexual assault. Whether or not the sexual assault is reported, medical care will ensure the victim's well-being and the documentation, collection, and proper preservation of physical evidence in the assault. Medical attention: In addition, to care of obvious injuries, medical attention is needed to protect the victim from sexually transmitted diseases or the possibility of pregnancy. If you have been raped and might consider taking legal action against the rapist, you need to receive medical care at a Medical Facility. Emergency room doctors are the physicians who give medical exams in which evidence of rape can be obtained and preserved for legal action. Without this evidence, the chances for successful prosecution are minimized. You should have the exam as soon as possible. You will need a change of clothes; the clothes worn

during the assault will be kept as evidence. If you have already changed clothes, bring along any articles that may have blood or semen on them. In order to preserve physical evidence of the assault, victims should not change clothes, bathe, douche, or use the bathroom before seeking medical care. Anyone needing assistance should call UPD at (256) 782-5050.

Other resources include the 2nd Chance Inc. at (256) 236-7233 or 1-800-656-4673.

4. Procedures followed after a report of a sexual offense is made to the University Police-

When a sexual assault is investigated, the victim may be unprepared for the lengthy, public process of bringing the perpetrator to justice. UPD respects the victim's feelings but must also observe due process of law. The following outline of a sexual assault investigation can help victims of sexual offenses understand the process of the investigation. Immediate Response to Report: After an assault has occurred and the victim contacts campus or city police, patrol officers will respond to the victim, ensure her well-being, and necessary support services.

(a) The responding patrol officers, after receiving a brief description of what happened from the victim, will inform the appropriate support personnel. Officers will secure the crime scene and interview any witnesses and preserve the crime scene for evidence collection. The officers will help the victim arrange medical care to treat injuries and potential sexually transmitted diseases, and preserve physical evidence of the assault.

(b) When ready, the victim will be asked to provide a detailed statement of the assault to police personnel.

(c) Officers may ask the victim to try and identify the suspect from a photo or physical lineup.

(d) Investigators must gather enough evidence to establish "probable cause," i.e., legal reason to arrest the suspect. When the evidence is ready, the investigators and victim will meet with a magistrate to ask for a warrant allowing the suspect's arrest. If a warrant is granted, the suspect can be arrested and jailed. Bail or bond can be provided for the defendant at the discretion of the judge or magistrate.

(e) There may be several judicial proceedings before the actual trial. For instance, a "preliminary hearing" may be held. This hearing, which is conducted before a judge, may require the victim to answer questions from the prosecuting attorneys and the defendant's attorney. The victim may also be asked to appear before the Grand Jury when it convenes to determine if the defendant is to be indicted. If indicted, a trial will be scheduled.

(f) The trial will typically be held in the District Court of Calhoun County in Anniston. Sexual assault trials generally involve testimony from the victim, the police, the emergency-room personnel, and other witnesses. If the accused defendant is found to be guilty of the crime, the judge will set a sentencing hearing which may require further testimony for those involved in the trial.

THE STUDENT CODE OF CONDUCT AND UNIVERSITY DISCIPLINARY SYSTEM

Jacksonville State University's conduct system has authority in all non-academic disciplinary matters. The University reserves the right to discipline students and recognized student organizations for acts of misconduct wherever they occur. The University, at its discretion, may pursue disciplinary action against a student while the student is also subject to criminal proceedings. The University reserves this right, even if criminal charges are pending, reduced, or dismissed.

As a Jacksonville State University community member, students are expected to uphold and abide by all local, state, federal, and international laws. Referrals received from any University or police authority, regardless of location, are subject to possible code of student conduct proceedings for the accused.

Students being held accountable to the Code of Student Conduct includes behavior that may have occurred before classes began, after classes ended, or if discovered after the student graduates. Additionally, violations of the Code of Student Conduct during the academic year, between academic terms, during times of non-enrollment, or during periods of suspension or dismissal will be addressed.

The following is a list of procedures that are generally provided to any student participating in the University disciplinary process. Each case presents a unique set of facts and circumstances. With an allegation of violating the Code of Student Conduct, all students have rights as listed in the Code of Student Conduct handbook and are afforded to any accused student upon first notification of an allegation. Other than receiving notice and an opportunity to be heard, none of the following procedures are guaranteed. Similarly, additional procedures not listed below may apply or be available to the student. The conduct officer determines what procedures are available on a case by case basis. Respondents (accused students) will receive notification of the alleged violation and the date, time, and place of any meeting or hearing on the alleged violation(s). In a disciplinary proceeding, both parties involved may be accompanied by an advisor of the student's choosing and at the student's own expense. Advisors may consult but are not permitted to speak on the student's behalf or address the hearing board or officers. Respondents may request postponement of a disciplinary proceeding if circumstances warrant. Respondents may request access to any written information that may be used by a hearing board or at any administrative proceeding as permitted under the Family Educational Rights and Privacy Act (FERPA). Respondents will have the opportunity to challenge the objectivity or fairness of any person serving in an administrative hearing or hearing board. Students have the opportunity to introduce documents, call witnesses, and present information during their hearing. Students may pose questions to witnesses who presented against them at board hearings. A student(s) typically will not be compelled to be a witness against himself or herself. Students and registered student organizations will receive a finding of 'responsible' or 'not responsible,' based on the preponderance of the information, and to be notified of such decision in writing. Students may appeal the decision of a disciplinary proceeding in accordance with University Appeal procedures.

Complainants may request information about victim advocacy, counseling, mental health or medical services available on and off campus. Complainants have the ability to report retaliation or harassment as a result of reporting acts of misconduct. Complainants may request the status of proceedings throughout the process subject to federal and state privacy laws. Complainants may request the opportunity to answer questions posed by the respondent outside of the physical presence of the respondent. Complainants have the opportunity to submit (orally or in writing) an impact statement to any conduct body should the respondent be found responsible for one or more of the alleged violations. In the case of sexual misconduct violations or physical assault cases, complaining parties will receive timely notification of any decision made, including appeal results. When reasonable, complainants may be granted a change in living assignment, academic arrangement, or other measures (determined on a case by case basis) necessary to prevent unnecessary or unwanted contact.

Disciplinary procedures are administrative proceedings, not criminal or civil in nature. Therefore, formal rules of evidence and procedures akin to civil or criminal trials are not applicable. It should be noted that in campus hearings, legal terms like "guilt", "innocence", and "burdens of proof" are not applicable, but the University never assumes a student is in violation of this policy. Campus hearings are conducted to take into account the totality of all evidence available from all relevant sources. Preponderance of information is a standard of proof that indicates that the information provided leads an administrative hearing officer or hearing board to decide that "more likely than not" a violation did or did not occur. This is the standard of proof for all alleged violations of the Code of Student Conduct. The hearing officer or board shall have discretion to interpret, vary, and adjust procedural requirements in order to promote a fair and just decision. All members of the hearing board have a duty to assure an orderly and fair proceeding. It is the duty of the hearing officer or hearing chairperson to make sure that presentations to the board are relevant and that issues raised by complaint, appeal, petition are reasonably developed and addressed. To facilitate the prompt adjudication of disciplinary cases, a special hearing

committee may be appointed to hear the case upon the recommendation from the Director of Community Standards and Student Ethics or designee.

The Office of Community Standards and Student Ethics may take any action it deems necessary for the reasonable operation of Jacksonville State University. The following sanctions may be imposed upon any student or a student organization that has been found responsible for a violation(s) of the Code of Student Conduct.

1. Warning- Notice that any continuation or repetition of wrongful conduct in the indefinite future may be cause for further disciplinary action.
2. Education Sanction- An order requiring the student or student organization to perform mandated service, or to participate in an educational program or activity, including but not limited to an educational seminar, a treatment program for alcohol or drug use/abuse, or other program/task designed to assist the student in learning more about how their behavior impacted themselves and/or the community.
3. Sanctions outlined by the International House Programs- document that outlines the guidelines for living in the International House.
4. Disciplinary Probation- A period during which a student must behave in a manner acceptable to the University.
5. Restitution- Repayment to the University for damages resulting from a violation of the Code of Student Conduct.
6. Loss of Privileges- The withdrawal of a privilege, use of a service, participation in a program, event or activity for a specific period of time.
7. Termination of Recognition- An order terminating University recognition of a registered student organization for a specific or indefinite period of time.
8. No Contact Order- No contact orders are designed so that students involved in a campus conduct process do not have any communication with each other to help minimize further altercations between those involved.
9. Suspension- Any action which excludes the student from registration, class attendance, residence in University-owned or managed housing, and use of University facilities for a specified period of time.
10. Deferred Suspension- This sanction is a suspension that is delayed pending specified behavioral performance.
11. Dismissal- The permanent loss of the privilege of registration, class attendance, and residence in University owned or managed housing.

Where the accused individual is found not responsible for the alleged violation(s), the investigation should be closed. Where the accused individual accepts the finding that he/she violated University policy, the Director of Community Standards and Student Ethics will impose appropriate sanctions. In the event that the accused individual rejects the findings, in part or entirely, the Director of Community Standards and Student Ethics will convene a hearing to determine whether the accused individual is in violation of the misconduct alleged.

The purpose of an appeal is to ensure all parties that the original findings of fact, the reasoned integration of them, and the imposition of sanctions or other solutions are consistent with University policies and procedures. Any persons desiring an appeal will submit within five (5) business days or in extreme cases thirty (30) days from the date of the decision, a written statement outlining the specific issues and rationale for the appeal. Requests for appeal will only be considered for one or more of the following: information not available at the hearing that could have produced a different finding; a substantial procedural irregularity as determined by the conduct officer; perceived hearing officer bias; and severity of sanction(s). Written statement of appeal should be submitted directly to the Vice President of Student Affairs. Students who file an appeal will typically be notified of the decision within fifteen (15) business days of the appeal review. However, the Office of Community Standards and Student Ethics reserves the right to extend this timeline as needed to complete the appeal. Students have the opportunity to submit one appeal per conduct case. The generally accepted standard to resolve formal Title

IX complaints will be thirty (30) days from the date of the receipt of a complaint unless extenuating circumstances necessitate additional time up to (60) days.

The University reserves the right to take whatever measures it deems necessary in response to an allegation of sexual misconduct in order to protect students' rights and personal safety. Such measures include, but are not limited to, modification of living arrangements, interim suspension from campus pending a hearing, assistance with or rescheduling an academic assignment, taking an incomplete in a class, assistance with transferring class sections, temporary withdrawal, assistance with alternative course completion options, and reporting the matter to University Police and/or the District Attorney. Not all forms of sexual misconduct will be deemed to be equally serious offenses, and the University reserves the right to impose different sanctions, ranging from verbal warning to expulsion, depending on the severity of the offense. The University will at all times consider the concerns and rights of the complainant, victim or victims and the person accused of sexual misconduct. Although not guaranteed or exhaustive, a complainant who reports an alleged violation of physical harm may be provided the following; the opportunity to make a request for a reasonable change in living assignment, academic arrangement, or other steps necessary to prevent unnecessary or unwanted contact; the opportunity to be informed, in writing, of the outcome; and provided information on University resources available for support.

In keeping with the above, the following are guidelines in nature and do not reflect that any particular sanction would be imposed in any given case. Any student found responsible for violating the policy on Non-consensual or Forced Sexual Contact (where no intercourse has occurred) will likely receive a sanction ranging from probation to expulsion, depending on the severity of the incident, and taking into account any previous campus conduct code violations. Any student found responsible for violating the policy on Non-Consensual or Forced Sexual Intercourse will likely face a recommended sanction of suspension or expulsion. Any student found responsible for violating the policy on sexual exploitation or sexual harassment will likely receive a recommended sanction ranging from warning to expulsion, depending on the severity of the incident, and taking into account any previous campus conduct code violations. Sexual misconduct constituting a criminal act will be referred to an appropriate law enforcement agency for investigation and possible prosecution.

The outcome of an administrative investigation and/or hearing is part of the educational record of the accused individual, and is protected from release under federal law, FERPA. However, JSU observes legal exceptions as follows:

- Complainants in non-consensual sexual contact/intercourse incidents have an absolute right to be informed of the outcome, essential findings, and sanctions of the hearing, in writing, without condition or limitation.
- Complainants in a sexual exploitation, sexual harassment, stalking, relationship violence and any other gender-based offense have an absolute right to be informed of the outcome, in writing, and to be informed of any sanctions that directly relate to them, and to essential findings supporting the outcome when the outcome is one of violation and/or is equitable to share the essential findings with all parties.
- JSU may release the name, nature of the violation and the sanction for any student who is found in violation of the sexual misconduct policy. The University will release this information to the Complainant in any of these offenses regardless of the outcome.
- JSU reserves the right to release to appropriate law enforcement agencies and/or the District Attorney the filing of a complaint involving sexual misconduct, or the results of an investigation or disciplinary proceeding where it appears criminal misconduct may be involved.

The privacy of all parties to a complaint of sexual misconduct and discrimination must be respected, except insofar as it interferes with the JSU's obligation to fully investigate allegations of sexual misconduct. Where privacy is not strictly kept, it will still be tightly controlled on a need-to-know basis. Dissemination of information

and/or written materials to persons not involved in the complaint procedure is not permitted. Violations of the privacy of the complainant or the accused individual may lead to conduct action by the University. In all complaints of sexual misconduct and discrimination, all parties will be informed of the outcome. In some instances, the administration also may choose to make a brief public announcement of the nature of the violation and the action taken, without using the name or identifiable information of the alleged victim. Certain University administrators may be informed of the outcome within the bounds of student privacy. If there is a report of an act of alleged sexual misconduct to an official of the University and there is evidence that a felony has occurred, University Police will be and the District Attorney may be notified. This does not mean charges will be automatically filed or that a victim must speak with the police, but the institution is legally required to notify law enforcement authorities.

The welfare of students in our community is of paramount importance. At times, students on and off-campus may need assistance. JSU encourages students to offer help and assistance to others in need. Sometimes, students are hesitant to offer assistance to others for fear that they may get themselves in trouble (for example, an underage student who has been drinking might hesitate to help take a sexual misconduct victim to the hospital or University Police). The University pursues a policy of limited immunity for students who offer to help others in need. While policy violations cannot be overlooked, the University will provide educational options, rather than punishment, to those who offer their assistance to others in need.

The Title IX grievance process is intended to apply to student civil right grievances against employees, employee civil rights grievances against employees, employee civil rights grievances against students, student-on-student civil rights grievances, student civil rights grievances against visitors or guests, and guest or visitor civil rights grievances against students. In the event an employee is taking classes or should a student also be an employee, procedures applicable to employee-on-employee grievances through the Department of Human Resources may also be applicable. It is the practice of JSU to bring employee and student grievance mechanisms together for joint resolution in such cases. Sanctions may result in an individual's capacity as a student, as an employee, or both.

Based on the severity of the offense, the University reserves the right to impose discipline at any level for employees. Some of the discipline actions include: verbal documented counseling, oral reprimand, written reprimand, suspension, and dismissal. Dismissal with cause may be administered for such infractions including, but not limited to: violence or threats of violence, or cause or attempt to cause physical injury to another employee, a student, or other person; verbal or physical abuse or mistreatment of a student; and commission of a criminal act that constitutes a felony or one that is an offense involving moral turpitude, whether or not connected to employment with JSU.

The Office of Community Standards and Student Ethics stands to support the Jacksonville State University mission through remaining student centered and educational in its disciplinary procedures. The Code of Student Conduct is a way for the University to publicly expect all students (undergraduate, graduate and non-degree seeking, on campus or off campus) to maintain standards and respect for the University community. The process outlined below is designed to support students who may break the code of student conduct in an educational and restorative way (meaning: allegedly engage in misconduct, as defined as any behavior inconsistent with University policies or local, state, or federal laws). The Office of Community Standards and Student Ethics upholds the general mission and goals of the institution while recognizing and respecting the rights, privileges and responsibilities of JSU students.

Students having gone through the process of violating and being held accountable to the Code of Student Conduct should end the process with a larger understanding of the impact of their decisions and how to grow and be a more mindful community member.

CRIME STATISTICS

The annual security report for Jacksonville State University includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off campus buildings or property owned or controlled by JSU and on public property within, or immediately adjacent to and accessible from the campus. In accordance with mandated reporting requirements, information concerning the monitoring and recording of any criminal activity in which students engaged, at off campus locations and/or within student organizations that are officially recognized by JSU, are gathered from local police agencies. These agencies include any city, county, state, or federal agencies that may have relevant information and the statistics are published in this disclosure. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters

The University Police Department is aware that crimes may go unreported to law enforcement and encourages employees of JSU, who have significant responsibility for students and student activities, to report to the University Police any crimes that they may have become aware of in their daily contact with students.

Crime Statistics for 2016-2018

CRIMINAL INCIDENTS	ON CAMPUS			CAMPUS HOUSING			NON-CAMPUS BUILDINGS			PUBLIC PROPERTY		
	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
ARSON	0	1	0	0	1	0	0	0	0	0	0	0
MURDER & NON-NEGLIGENT MURDER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT HOMICIDE	0	0	0	0	0	0	0	0	0	0	0	0
RAPE (Forcible Sexual Offense) FONDLING	0	6	2	0	5	2	0	0	0	0	0	0
INCEST Non-forcible Sex offense	0	1	0	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	1	0	0	0	0	0	0	0	0	0	0	0
AGGREGATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	14	16	12	9	13	7	0	0	0	0	0	0
MOTOR VEHICLE THEFTS	1	0	1	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	4	3	5	2	0	5	0	0	0	0	0	0
DATING VIOLENCE	5	1	4	2	1	4	0	0	0	0	0	0
STALKING	1	0	1	0	0	1	0	0	0	0	0	0
UNFOUNDED CRIMES	0	2	0	0	2	0	0	0	0	0	0	0
HATE CRIMES	ON CAMPUS			CAMPUS HOUSING			NON-CAMPUS BUILDINGS			Public Property		
	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
ARSON	0	0	0	0	0	0	0	0	0	0	0	0
MURDER & NON-NEGLIGENT MURDER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT HOMICIDE	0	0	0	0	0	0	0	0	0	0	0	0
RAPE FONDLING	0	0	0	0	0	0	0	0	0	0	0	0
INCEST	0	0	0	0	0	0	0	0	0	0	0	0
STATUTORY	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFTS	0	0	0	0	0	0	0	0	0	0	0	0
LARCENY – THEFT	0	0	0	0	0	0	0	0	0	0	0	0

SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
INTIMIDATION-HARASSMENT	1	0	0	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/ VANDALISM/ CRIMINAL MISCHIEF	0	0	0	0	0	0	0	0	0	0	0	0

CRIME STATISTICS ARRESTS & DISCIPLINARY ACTIONS

ARREST	ON CAMPUS			CAMPUS HOUSING			NON-CAMPUS BUILDINGS			PUBLIC PROPERTY		
	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
LIQUOR LAW VIOLATIONS	7	9	4	2	5	1	0	0	0	0	11	0
DRUG ABUSE VIOLATIONS	4	14	14	3	10	4	0	0	0	0	4	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY ACTION	ON CAMPUS			CAMPUS HOUSING			NON-CAMPUS BUILDINGS			PUBLIC PROPERTY		
	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
LIQUOR LAW VIOLATIONS	0	11	24	0	10	24	0	1	3	0	0	0
DRUG ABUSE VIOLATIONS	21	33	38	16	33	38	0	1	3	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0	0	0	0	0	0	0	0

* No other property associated with Jacksonville State University had reported crimes, arrests, or disciplinary actions.

ANNUAL FIRE SAFETY REPORT

The Director of Housing, in cooperation with the Director of Public Safety, is responsible for ensuring a log of all reported fires that occur in on-campus student housing facilities. In addition, an annual fire safety report that contains fire safety policies and statistics for facilities, as well as the submission of the fire safety report under the Clery Act.

You can review the Guide to Residence Living & the Residence Safety Guide at <http://www.jsu.edu/housing/guide.html>.

Fire Emergency Procedures, Evacuation Plans, and Training:

If you see a fire - stay calm!

1. Activate the building fire alarm immediately. If the alarm fails to operate, warn other occupants by knocking on doors and shouting warnings as you exit the building. Call the University Police Department emergency line at (256) 782-5050 or 911 from a safely located phone outside of the building. Give as much information as possible to the dispatcher. Do not assume that someone else has already notified them. Do not hang up until told to do so by the dispatcher. Notify the Residence Life Staff as soon as possible. The University Police will

contact the Jacksonville Fire Department to respond to any fire related incident on campus. The direct number to the Jacksonville Fire Department is thru 911.

2. Before opening the door, feel it with the back of your hand. If it is hot, do the following (if it is not hot go to step 3).

(a) Open the windows.

(b) Seal cracks around the door with towels, tape, bed, clothing, or similar items to keep outsmoke.

(c) If you are trapped, hang a sheet, jacket, shirt, or other object out the window that will attract attention, and shout for help. Call the University Police Department on the phone and tell them that you are unable to get out of your room. Remain calm until firefighters reach you from the hallway or window. Their first duty upon arriving at a fire is to search for persons trapped in the building.

3. If you are able to leave the room, do so immediately and:

(a) Take your key with you in case you are required to return. Close all doors behind you as you exit. This will retard the spread of smoke and lessen damage.

(b) Go to the nearest exit or stairway. Do not use an elevator.

(c) If smoke, heat or fire blocks your exit, go to an alternate exit.

(d) If all exits from a floor are blocked, go back to your room and follow the procedures described above in step 2.

4. If smoke is present keep low to the floor. Take short breaths to avoid inhaling any more smoke than necessary.

5. Leave the building immediately. When the University Police and/or firefighters arrive, inform them of the location of the fire.

6. After leaving the building, stand clear. Follow the directions of the Emergency Personnel and the Residence Life Staff. Do not re-enter the building for any reason until the fire department has declared it safe.

Note: If you hear the fire alarm, follow steps 2 through 6 above.

The University Police Department, through the Safety/Security Supervisor will coordinate training to students and employees. This training will be conducted utilizing the Adopt-a-Cop program and/or group training with employees and students. Training will address fire safety, notification, evacuation plans, reporting malfunctioning smoke, fire alarms, and the use of fire extinguishers.

7. Once the situation is deemed safe, the following persons will be notified:

1. Vice President of Finance and Administration
2. Vice President of Student Affairs
3. Director of Housing
4. Any other organization or person deemed necessary

Personal charcoal grills, gas grills, and other grilling mechanisms are prohibited and may not be used. Neither lighter fluid nor charcoal may be stored in rooms or apartments. Grills (i.e., gas, propane, or charcoal) are not permitted in the apartment area. Grills found in the apartment area (i.e., balconies, parking lots, under stairwells, in apartments, etc.) will be confiscated and disposed. Residents found with grills may be sanctioned and monetarily fined.

Smoking is not permitted in the residence halls or apartments and will result in disciplinary actions being taken. There are no designated public areas for smoking inside the residence halls. Residents are responsible for putting their cigarette butts and ashes in the appropriate outdoor designated location. Items that require an open flame to operate or that produce heat (e.g., Bunsen burners, space heaters, candles including decorative alcohol burners, halogen torchiere floor lamps, etc.) are not allowed in residence halls and apartments. Burning of incense and herbs is also prohibited, including for religious reasons. Do not leave appliances unattended while in use. Do not overload electrical circuits. Fireworks are prohibited. Electrical appliances with exposed heating elements are prohibited. The use of multi-outlet plugs is prohibited, except for those with built-in circuit breakers. Do not cover or disconnect the smoke detectors.

JSU has plans for future improvements in fire safety. Some of these plans include: putting fire alarms on a work station and continuing to fix fire alarms that were damaged during the storm.

FIRE SAFETY INFORMATION

Fire Log 2016-2018

The Jacksonville State University Police Department maintains a fire log that records all fires that occur in Campus Housing facilities and other locations. The Fire Log is online so that it is available for public inspection. The Fire Log includes the date, time, nature, case number, and general location of each fire. The fire log is available 24 hours a day at <http://www.jsu.edu/police/Fire.html>. Questions concerning fire safety can be addressed by contacting Michelle Page, the Safety & Security Supervisor, at 256-782- 5239.

Date & Time Reported	Date & Times Occurred	Nature (Classification)	Case Number (Case Status)	General Location	Damage Amount	Injuries	Death
02/11/2018 1849	02/11/2018 1840 02/11/2018 1849	Fire- Stove Accidental	021800019- Closed	Colonial Arms Apartments	\$1.00	None	None
04/15/2016 1355	04/15/2016 1130 04/15/2016 1330	Fire- Trash Can Flammable Material	041600026- Closed	Pannell Hall	\$0.00	None	None
03/02/2016 173	03/02/2016 1724	Fire- Trash Can from Smoking	031600006- Closed	Crow Hall	\$0.00	None	None
03/02/2016 1548	03/02/2016 1530 03/02/2016 1618	Fire- Stove Accidental	031600004- Closed	Colonial Arms Apartments	\$25,000	None	None

JACKSONVILLE STATE UNIVERSITY HOUSING FACILITIES

	Fire Alarm Monitoring	Sprinkler System	Smoke Detection	Fire Extinguishers	Evacuation Plans	Number of Drills Conducted	Fire Safety & Evacuation Training
Campus Inn Apartments	No	No	Yes	Yes	Yes	0	Yes
College Apartments	No	No	Yes	Yes	Yes	0	Yes
Colonial Arms Apartments	No	No	Yes	Yes	Yes	0	Yes
Curtiss Hall	Yes	No	Yes	Yes	Yes	2	Yes
Fitzpatrick Hall	Yes	No	Yes	Yes	Yes	2	Yes
Leadership House	Yes	No	Yes	Yes	Yes	2	Yes
Jax Apartments	No	No	Yes	Yes	Yes	0	Yes
Pannell Hall	Yes	No	Yes	Yes	Yes	2	Yes
Penn House Apartments	No	No	Yes	Yes	Yes	0	Yes
Crow Hall	Yes	No	Yes	Yes	Yes	2	Yes
Daugette Hall	Yes	No	Yes	Yes	Yes	2	Yes
Dixon Hall	Yes	No	Yes	Yes	Yes	2	Yes
International House	Yes	No	Yes	Yes	Yes	2	Yes
Logan Hall	Yes	No	Yes	Yes	Yes	2	Yes
Meehan Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Patterson Hall	Yes	No	Yes	Yes	Yes	2	Yes
Pi Kappa Phi	Yes	No	Yes	Yes	Yes	2	Yes
Kappa Sigma	Yes	No	Yes	Yes	Yes	2	Yes
Sparkman Hall	Yes	No	Yes	Yes	Yes	2	Yes

The University Police Department conducts fire safety protocols for other fraternities at Paul Carpenter Village not under University Housing.